**Mileage and Fee Chart for Suffolk County**

Note: A Certified Check, Money Order, or Attorney’s Check will be acceptable payment only. All fees and mileage are to be aid in advance.

**Mail Payments to:**

**Sheriff of Suffolk County**

360 YAPHANK AVENUE – SUITE 1A

YAPHANK , NEW YORK 11980

(631) 852-5600

**Fee Schedule:**

**Property Execution**: Original and 6 copies; $15.00 filing fee, plus mileage

**Bank or 3rd Party Levy**: $15.00 additional fee (in advance), plus $30 for each person and 3 additional copies of the execution, if natural person, 1 exemption notice and 2 claim forms. *Call for more information.*

**Property Levy:** $600.00 Estimated Expenses for vehicle levy and $200.00 for business levy (in advance).

**Real Property:** Original and 7 (seven) copies of an execution with Index#; attorney's cover letter; $15.00 filing fee, plus mileage; $1000.00 Estimated Expenses. ***CONTACT THE SHERIFF’S OFFICE FOR FORMAT OF ADDITIONAL FORMS REQUIRED. ADDITIONAL FEES MAY BE REQUIRED.***

**Income Execution:** Original and 7 (seven) copies; $74.00 fee for 1st and 2nd stage service upon debtor and the employer (if necessary). Add an additional $2 fee if the employer is a municipality.

**Service of Summons:** 4 (four) copies and $15.00 for each person needing service plus mileage. For information on a Subpoena, additional copy required along with self-addressed, stamped envelope.

**Service of Notice Of Petition:** 4 (four) copies and $30.00 for service, plus mileage. $15.00 for each additional tenant to be served.

**Toll Statute, Only:** $15.00 per defendant; 3 (three) copies per action; attorney's letter of instruction; SELF-ADDRESSED STAMPED ENVELOPE.

**Eviction:** Original and 6 (six) copies if one defendant; additional defendants (Including John Does) 3 copies each. $15.00 filing fee, plus mileage. $15.00 for 72-hour notice for each defendant; $75.00 to enforce warrant plus mileage; $200.00 Expenses (in advance); landlord's telephone number or attorney's telephone number. LIST OF PROPERTY TO REMAIN ON PREMISES.

**Warrant of Arrest:** Original Order; Affirmation, Final Order, Affidavit of Service and Information Sheet filled out. Original and 3 (three) sets of copies; $45.00 filing fee plus mileage.

**Commitment Order:** 3 (three) certified copies; $45.00 filing fee plus mileage, $10.00 commitment fee to facility.

**Order of Seizure:** Original to be filed by attorney; 5 (five) certified copies per service; undertaking; attorney's letter of indemnification; attorney's affirmation; all supporting papers; Index Number; cover letter, $90.00 filing fee plus mileage, additional $40.00 if third party has property, $15.00 for service of order on defendant or person in possession, $15.00 for service of Summons and/or Complaint.

**Order of Attachment:** Original to be filed by attorney; 5 (five) certified copies per service; undertaking; attorney's letter of indemnification; attorney's affirmation; all supporting papers; Index Number; cover letter; $55.00 filing fee plus mileage; $40.00 for levy and each additional levy plus mileage, $15.00 for service of order on each defendant plus mileage, $15.00 for service of Summons and/or Complaint per defendant, $15.00 for filing description of property levied.

**Order of Attachment (Real Property ONLY):**

1 - PARCEL - Attorney submits the following: 5 (five) certified copies of the Order (certified by attorney or court); attorney's affirmation; undertaking; attorney's letter of indemnification; all supporting papers; Index Numbers; cover letter; District, Section, Lot & Block numbers on front page of Order; SEE ABOVE FOR FEES, check payable to Sheriff; AND A CHECK PAYABLE TO THE SUFFOLK COUNTY CLERK FOR $220.00 AND ADD $200 FOR EACH ADDITIONAL PARCEL

**Conveyance Deed:** 2 original Deeds completed by attorney; certified copy of Order; cover letter; $30.00 fee.

**Poundage:** 5 percent of first $250,000.00; and 3 percent upon the residue.

**Order & Judgement:** Original execution and 6 (six) copies;Certified copy of Order;$15.00 Filing Fee, plus mileage. Sheriff's poundage in advance.

**Affidavit of Posting:** $15.00 per Posting, plus mileage.

**Mileage & Fee Chart:** Click CTRL + Click Link to open file for the Mileage Fee Chart. [Mileage Fee Chart PDF.pdf](file:///C%3A%5CUsers%5CKelly%5CDesktop%5CMileage%20Fee%20Chart%20PDF.pdf)